

## 1. EXECUTIVE SUMMARY

This report seeks a decision by Forum representatives of maintained schools on the possible de-delegation of a number of services to schools, where there is a preference to continue a central service.

## 2. BACKGROUND

In 2013-14 following DfE requirements a number of services were delegated to schools that were previously provided centrally by the LA. There are some areas where Schools Forum members, in their relevant phase, are able to decide, on behalf of their schools, that funding should be de-delegated and taken out of formula budgets before schools receive them. These amounts would then continue to be held centrally. Regulations provide for different decisions being made for each phase. The members eligible to vote are shown on the attached table.

## 3. BUDGETS FOR DE-DELEGATION

### - Contingency

The budget for exceptional/unforeseen costs that it would be unreasonable for governing bodies to meet.

### - Special Staff Costs

Teacher maternity, paternity and trade union facility costs for both teaching and non-teaching staff.

The costs of maternity in primary schools has continued to increase in 2015-16. As a result a further £50,000 has been included within the budgeted amounts delegated to primary schools for this purpose

With regard to Trade Union Facility Time of £127,500, guidance confirms that representatives are entitled to reasonable paid time off during working hours to undertake Trade Union duties and relevant training. Wirral like many LA's has a local facility agreement in place. The budget for facility time includes non-teacher representation. Where funding is not de-delegated schools manage their own budget and make their own facility time arrangements.

### - School Library Service

The provision of learning resources to schools, such as books, artefacts, posters and DVDs.

### - Insurance

The cost of governor's liability to Aided schools.

- **Minority Ethnic Achievement Service (MEAS)**  
A service supporting children and young people for whom English is not their first language.
- **Free School Meal (FSM) Eligibility**  
The cost of administering applications for FSMs. An additional contribution of £10,000 has been added to this area to offset extra costs incurred supporting the FSM Opt Out initiative.
- **Behaviour Support**  
The cost of a small team working with Primary Schools and a number of embedded police in Wirral's secondary and special schools.

#### 4. DECISIONS TAKEN IN 2015-16

In the January 2015 meeting members of the forum made the following decisions:-

- The Primary Forum Representatives agreed, unanimously, to de-delegate all of the budget areas.
- The Secondary Forum Representative agreed to de-delegate all of the budget areas except for MEAS.

#### 5. SUMMARY OF BUDGETS FOR DE-DELEGATION

The tables below identify the budget for primary and secondary schools, how the budget is allocated through the formula and the amount per pupil deducted if it is de-delegated.

Primary Budget	Amount Delegated £	Method of Delegation	Amount per Pupil £	Average per School £ (300 pupils)
Contingency	93,900	Pupil	3.68	1,104
Special Staff Costs (Maternity/Paternity)	516,900	Pupil	20.28	6,084
Special Staff Costs (Trade Union)	76,500	Pupil	3.00	900
School Library Service	201,100	Pupil	7.89	2,367
Insurance	30,600	Pupil	1.20	360
MEAS	257,300	EAL	492.62	2,956
FSM Eligibility	16,200	FSM	3.52	190
Behaviour Support	62,400	SEN PA	13.03	743
<b>Total</b>	<b>1,254,900</b>			<b>14,704</b>

<b>Secondary Budget</b>	<b>Amount Delegated £</b>	<b>Method of Delegation</b>	<b>Amount per Pupil £</b>	<b>Average per School £ (1,000 pupils)</b>
Contingency	51,600	Pupil	3.03	3,030
Special Staff Costs (Maternity/Paternity)	469,100	Pupil	27.54	27,540
Special Staff Costs (Trade Union)	51,000	Pupil	3.00	3,000
Insurance	10,500	Pupil	0.62	620
MEAS	30,300	EAL	326.74	1,634
FSM Eligibility	12,900	FSM	4.75	755
Behaviour Support	77,500	SEN PA	23.31	4,545
<b>Total</b>	<b>702,900</b>			<b>41,124</b>

## **RECOMMENDATIONS**

1. The Primary Forum Representatives agree to de-delegate each of the following budgets for the financial year 2016-17:-
  - a. Contingency
  - b. Special Staff Costs
  - c. School Library Service
  - d. Insurance
  - e. MEAS
  - f. FSM eligibility
  - g. Behaviour support
  
2. The Secondary Forum Representatives agree to de-delegate each of the following budgets for the financial year 2016-17:-
  - a. Contingency
  - b. Special Staff Costs
  - c. Insurance
  - d. MEAS
  - e. FSM eligibility
  - f. Behaviour support

**Julia Hassall**  
**Director of Children's Services**

**Forum Members eligible to Vote**

**Primary Representatives**

Jill Billinge	Primary Headteacher (Birkenhead South)
Mary Walker	Primary Headteacher (Birkenhead North)
Deborah Marchant	Primary Headteacher (Wallasey)
Jill Pearson	Primary Headteacher (Deeside)
Jacqui McCallum	Primary Headteacher (Bebington/Bromborough)
Vacancy	Primary Governor
Vacancy	Primary Governor
Ken Frost	Primary Governor
Lyn Ireland	Primary Governor
Janet Devine	Primary Governor

**Secondary Representatives**

Brian Jordan	Secondary Headteacher
Adrian Whiteley	Secondary Governor